

30 September 2016

Our ref: Standards 12.10.16  
Contact: Ian Gourlay  
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To: The Chairman and Members of the Standards Committee of North Hertfordshire District Council

District Councillors Mike Rice (Chairman), Alan Millard (Vice-Chairman), Judi Billing, Julian Cunningham, Jane Gray, Steve Hemingway, David Levett, Bernard Lovewell, Ian Mantle, M.R.M. Muir, Frank Radcliffe and Terry Tyler.

(Substitutes: Councillors Clare Billing, S.K. Jarvis, Ben Lewis, Sandra Lunn, Paul Marment, Harry Spencer-Smith and Michael Weeks)

Parish Councillors Helena Gregory and Robert Logan (Co-opted Non-Voting Members).

Mr Nicholas Moss (Independent Person) and Mr Peter Chapman (Reserve Independent Person) – advisory roles

You are invited to attend a

## **MEETING OF THE STANDARDS COMMITTEE**

To be held in the

**COMMITTEE ROOM 1, COUNCIL OFFICES,  
GERNON ROAD, LETCHWORTH**

on

**WEDNESDAY, 12 OCTOBER 2016 at 7.30p.m.**

Yours sincerely,



David Miley  
Democratic Services Manager

## AGENDA

<b>ITEM</b>	<b>PAGE</b>
<b>1. APOLOGIES FOR ABSENCE</b>	-
<b>2. MINUTES</b> To take as read and approve as a true record the Minutes of the meeting of the Standards Committee held on 31 March 2016.	-
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether the item(s) raised will be considered.	-
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary interest, Other Pecuniary interest or Non-Pecuniary interest, and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring either an Other Pecuniary interest, or a Non-Pecuniary interest which requires they leave the room under Paragraph 16.3 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	-
<b>5. PUBLIC PARTICIPATION</b> To receive petitions, comments and questions from the public.	-
<b>6. STANDARDS MATTERS</b> REPORT OF THE MONITORING OFFICER To update the Committee on standards issues generally.	1
<b>7. COMPLAINTS HANDLING PROCEDURE AND DETAILED GUIDE ON THE NHDC CODE OF CONDUCT</b> REPORT OF THE DEPUTY MONITORING OFFICER To consider potential changes to the Complaints Handling arrangements and a new Guide to the NHDC Code of Conduct.	59

### **Future Meetings of the Standards Committee:**

Tuesday, 21 February 2017